



JOB POSTING

DATE: February 4, 2021

POSITION: Grant Funded Positions for INN ESG Journey Program
1) Case Manager – Full Time
2) Associate Case Manager – Full Time

LOCATION: Center for Transformative Change

HOURS: 8 am – 4 pm, Monday – Friday

FUNDING: Grant Funded for one year

The INN's ESG Journey Program is a federally funded project through the Nassau County Emergency Solutions Grant Program (ESG) which is designed to provide short term hotel placements during COVID for those who may be homeless and are ineligible for DSS benefits/shelter placements. The project will also seek to prepare program participants to access long term housing solutions at the end of the funding period.

POSITION SUMMARIES:

- 1. Case Manager:** Case Manager will conduct assessments for individuals referred to the program, confirm eligibility, place program participants in hotel, and work with them to develop goals/plans, optimize their health status and prepare for future employment opportunities. The Case Manager will arrange for transportation, meals health care services and other basic needs for program participants in accordance with the approved ESG budget. The Case Manager will develop a documented Assessment/Action Plan for each client/guest, and track hotel expense as well as other expenses associated with the program and participate in reporting for the program. Case Manager will meet with each program participant on a regular basis and will collaborate with advocacy groups and Nassau County DSS to develop effective approaches to addressing the needs of the program participants. Case Manager will work to develop long term housing solutions for program participants. **Requirements;** Master's Degree in Social Work and a minimum of five years experience working with populations impacted by housing/food insecurity. Demonstrates excellent writing skills including ability to conduct assessments and develop client-specific plans. Bilingual Spanish highly desirable. Experience with Word, Excel and general competence with electronic formats required. NYS Drivers License and personal vehicle required.
- 2. Case Management Associate:** Case Management Associate will assist the Case Manager to address needs presented by program participants, which may include arranging for transportation, communicating with clients, assisting with clothing needs, arranging for or delivering meals, making medical/dental/mental health or other appointments, accompanying clients/guests to appointments and monitoring/reporting on guest and program activities. **Requirements;** Bilingual English/Spanish required. High School diploma required. Bachelors Degree in Social Work or related field is highly desirable. A minimum of three years experience working with populations impacted by housing/food insecurity in a health/social service capacity is highly desirable. Experience with Word, Excel and general competence with electronic formats required. NYS Drivers License and personal vehicle required.

***Please submit resume and describe your interest in the position to HR:
drodrigues@the-inn.org or mail to: Human Resources, The INN, 211 Fulton Ave. Hempstead, NY
11550/Fax 516-486-8105 EOE m/f/d/v***

If you have any questions about the positions or the process, please feel free to contact HR.

Interested Parties should contact The Interfaith Nutrition Network's Human Resources office for an application or fax a cover letter and resume to (516)-486-8105.