

SERVICE ASSOCIATE – Maintenance/Custodial

This is your Chance to Join an Amazing Organization

Would you like to be a part of an organization that operates the largest soup kitchen on Long Island, 3 emergency shelters and a Long Term Housing Program consisting of 10 housing units for families? This is your chance to feel fulfilled at the end of your day and truly love what you do. Your presence can truly help to inspire someone. We currently have a multi-faceted role for a Service Associate (Maintenance/Custodial/Pickup).

INN is seeking a self-starter with excellent communication and interpersonal skills to serve as a multi-functional resource within INN service facilities performing a variety of duties to meet the needs of a facility or facilities. Such duties may include staffing a warehouse area, managing warehouse inventory, scheduling and conducting donations pickups from homes and businesses, accepting donations, transporting donations between facilities, serving as a greeter or performing security duties. Duties may also include conducting general cleaning/maintenance of INN buildings to maintain a safe and clean environment when cleaning services and/or maintenance mechanics are not available.

We require

- High School Diploma or equivalent degree.
- Nine months related experience and/or training; or equivalent combination of education and experience.
- Strong knowledge of warehouse, custodial and material handling operations.
- Willing to be trained to utilize specialized equipment such as Hi-lo and fork lift.
- Valid New York State Driver's License.
- Bilingual (Spanish & English) preferred.
- Conflict resolution skills.

If you meet the requirements, please fax/email/mail resume w/ cover letter / salary request and why we should call you for an appointment. fax 516-486-8105, email to humanresources@the-inn.org. The INN, 211 Fulton Avenue, Hempstead, NY 11550. An EOE

Indeed & Craigslist